

Implementation Budget	As at 30 September 2019 Forecast			Status	Commentary
	Budget £000	outturn £000	Variance £000		
<b>Programme Management Office</b>	875	1,055	180		Additional resource brought into PMO following critical friend review. Projected overspend being managed down.
<b>Resources Board</b>					
Legal & Governance	798	780	-18		Legal fees identified as highest risk, but being managed within budget.
HR	1,151	1,151	0		Workstream forecasting on budget including unexpected additional costs around HR Systems/data, training and support to Head of HR.
SAP HR / Finance	1,010	1,096	86		Pressure forecast due to a number of posts originally scoped as internal, filled from external consultancy support; additional cost of change to cash receipting system.
Finance & Proc	459	459	0		Workstream forecasting on budget. Some capacity issues.
ICT	2,450	2,450	0		ICT programme is being managed within budget with a number of key projects underway, including Hytec on network discovery and design and Risual for a single email domain.
Customer	813	813	0		Additional funding up to £100k may be required for website changes but awaiting business case.
Civil Contingencies	10	10	0		On track
Communications	87	87	0		On track - Rebranding costs are to be brought together within the Communications budget, to be reported at next quarter
Property	776	776	0		Costs required for changes to accommodate Members and senior management team move to the Gateway included
Contingency	135	135	0		Budget forecast assumes release of the contingency held by Resources Board.
<b>Total Resources Board</b>	<b>7,690</b>	<b>7,758</b>	<b>68</b>		Overall budget is on track with risk of additional costs forecast to be met by an allocation of contingency held by Resources Board.
Communities Boards	100	100	0		Work has completed to scope the size and remit of Boards. Interim staffing arrangements being put in place.
Re-Branding	150	150	0		Branding audit progressing. Proposal agreed to centralise branding budget from end of October.
All other workstreams	330	300	-30		Pressure around CAPs £41k to be met from Communities Board. Underspend due to revised staffing for Waste support.
<b>Communities Board</b>	<b>580</b>	<b>550</b>	<b>-30</b>		Budget is on track
Re-Branding	150	150	0		Branding audit progressing. Proposal agreed to centralise branding budget from end of October.
All other workstreams	555	541	-14		On track. Includes to the support the Growth Board.
<b>Housing Growth Economy Board</b>	<b>705</b>	<b>691</b>	<b>-14</b>		Budget is on track
Redundancy / Pension Strain	2,000	2,000	0		It is anticipated that the budget for exit arrangements will be required in full.
Contingency	1,000	820	-180		Forecast reflects potential need for contingency to meet PMO resourcing.
<b>Total Budget</b>	<b>12,850</b>	<b>12,874</b>	<b>24</b>		<b>Budget is on track</b>